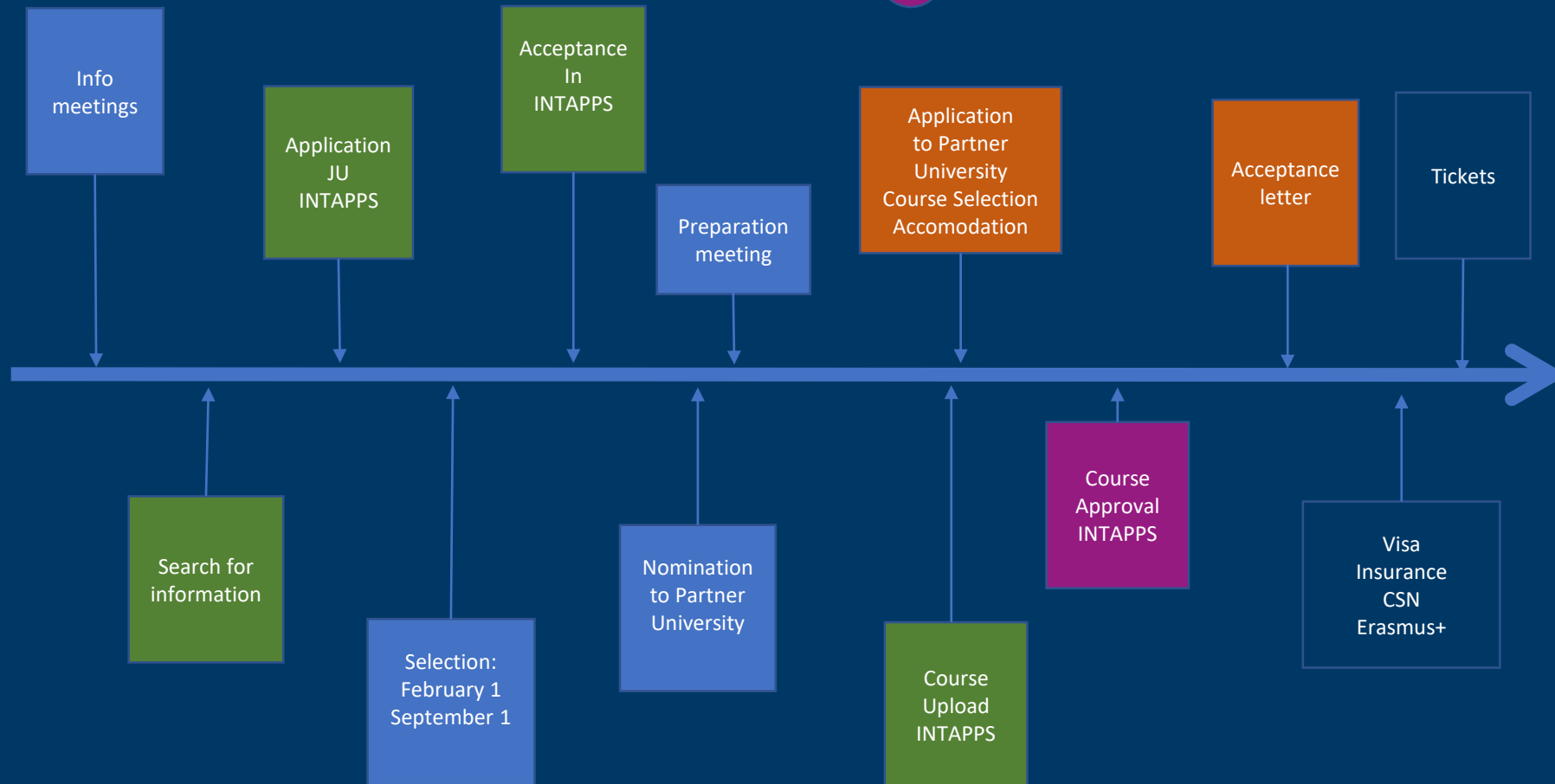


TIMELINE

- International Relations
- Students, JU
- Students, Partner UNI
- JU Accreditor



EXCHANGE PLACE

Process

Step 1

Exchange place

- Accept offered exchange place in IntApps
- Acceptance is binding

Step 2

Nomination (IRO, responsible)

- Nomination is sent to the Partner University from International Relations Office, JU

Step 3

Formal application process to the Partner University (student responsible)

- Deadline for the online application
- Online application (prepare all necessary documents)
- Information from Partner University (course list, accommodation)



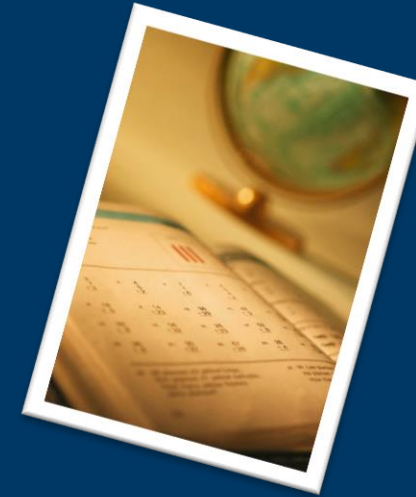
Step 4

Preparation Week 11, 12 – 16 March 2018

Step 5

Course approval/accreditation

- Offered courses at Partner University
- Partner university syllabus
- Upload courses in INTAPPS together with course syllabus, course code and name
- Choose discipline
- Send to accreditor for approval
- Full time work load (Agreement, CSN, Visa)
- Credits/points/units/ECTS transferred and included in your degree
- Program outline, exchange semester



Step 6

Letter of Acceptance from Partner University

- Visa application
- CSN
- Insurance
- Vaccination
- Scholarship

